MOTION & ACTION LOG			
Date	**Topic**	**Motion/Direction**	**Notes**
1/3	Boards & Commissions	**Motion #1** -- Appoint Kevin Van Winkle to DRCOG and E-470 - Teal Alternate for both. **Motion #2** - Appoint George Teal to Cherry Creek Basin Water Quality Control Authority and Mile High Flood District - Van Winkle Alternate. Motions passed 3-0	Discussed at Admin.
1/7	Parks Projects - Lone Tree	Integrate the Lone Tree High Note Park into the County Strategic Master Plan for investment as a Board priority and a #1 priority for the City of Lone Tree. Motion passes 3-0.	Lone Tree - High Note Park – The Board heard a lengthy presentation from the City of Lone Tree and South Suburban Parks and Recreation representatives on the proposed park, its amenities, estimated cost, and economic benefit. Commissioner questions/comments included identifying what the county funding would specifically go toward and suggested a phasing of the funding over time and the request was made to submit a plan for the phasing of the funding, to include a cost breakdown of the various amenities and possibly input on the design to ensure it meets the needs identified by the citizens. It was reported that the overall project has been submitted to the PAB and COSAC and scored at 91% - 75% parks and 25% open space but it comes in at $12 million instead of the $8 million originally proposed. Commissioner Laydon expressed support for the initial $8 million and asked that the additional $4 million be referred back to the PAB for additional evaluation.
1/7	Parks Projects - Zebulon Concept	Integrate the Zebulon Sports Village into the County Strategic Master Plan as a Commissioner directed priority. Motion passes 3-0.	Zebulon Concept - Commissioner Laydon presented information on a sports complex (aka Zebulon) concept and described the amenities it would include. Discussion was had about the where, what, how to begin, to include the County's investment being requested in the amount of $12 million and how long it take for a return on the investment. Sterling Ranch was suggested as a possible location – it has the land and supports to concept and that the County would need to be an active partner in the project to ensure a county wide benefit is being met for the investment. Next steps discussed are to bring partners in for feedback and what is needed to start with. All agreed that there is a lot to be discussed related to this project; i.e., water, financing, and partnerships.
1/28	Roaring Fork Kennel Club Event Fee Waiver Request	Waive the Fairgrounds rental fees in the amount of $4,050 for the Roaring Fork Kennel Club event July 10-14, 2025. Passes 3-0.	Staff presented a request from the Roaring Fork Kennel Club for a 2025 dog show at the Douglas County Fairgrounds. Discussion included an overview of the event, facility fees, availability of facility for the five-day event, and the economic benefits the show will bring to the County.
1/28	Annexation Impact Report Waiver	Approve the waiver of the annexation impact report for the Pine Canyon Project. Pass 3-0.	The request from the owners of the Pine Canyon project to waive the requirement that the Town of Castle Rock submit an annexation impact report was discussed. This request was in light of the fact that all documents previously submitted to the County by the applicant are very similar to what has been proposed to the Town and therefore would allow the project with the Town to continue to move on.

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1/28	Federal Lobbyist Selection	Award the 2025 Federal Lobbying contract to the 76 Group per the proposal and continue to use additional resources as needed in select cases. Passes 3-0.	The Board was previously provided information on the firms that responded to the Request for Proposal. The purpose of the discussion was to get Board direction on the firm(s) selected.
2/18	Sheriff's Office Ordinance & Resoluti	Have legal staff work on further revisions of the proposed ordinance that would allow a section that would define specific neighborhoods that any parking or restrictions would apply to and could allow for the adding of their specific neighborhoods over time to be responsive to the public and further directing legal staff to essentially split the proposed ordinance into two proposed ordinances. One dealing with commercial vehicles, the other dealing with recreation vehicles. Pass 3-0.	Staff reviewed with the Board the updates and definitions to the Resolution for Control and Licensing of Household Pets. Discussion was had on barking dogs, vaccinations for cats, at risk language and that the resolution be current with what is in legislation. The resolution will be brought to a Business Meeting. Lt. Stanton and Sgt. OHarold briefed the Board on the issues of oversized vehicles parking in residential areas and reviewed the proposed ordinance that is broken down into oversized vehicles that are semi truck and trailers, and recreational vehicles.
2/18	HRCA Update on Back Country	Highlands Ranch Community Association presented a project proposal to establish a regional park. Discussion was had on zoning changes, timeline, and assessment of the proposal.	1.To direct staff to pause enforcement of any citations detailed by HRCA council when those are also proposed as revisions to the zoning resolution for Douglas County Colorado. 2. To bring back some proposed modifications in two weeks to the Board. Passes 3-0
2/24	Boards and Commissions	Appoint Amy Windju to replace Jessica Kallweit (District 2) and Pam Hampton to replace Rick Lapointe (District 2) on the Douglas County Library District Board of Trustees. Passes 3-0.	Motion Passes 3-0
2/25	EVOC	Training Facility Helitak and DCSAR Project – *Executive Session – No Notes*	Direct staff to proceed with the plan as presented with the three provisions. 1. To reallocation of previous allocated public safety resources for a project that was elsewhere in the County to expanding utilities to this site. 2. Contract arrangements be made for presentation to the Board to complete the design to include site design and construction design for the project. 3. To begin full planning of the project to include any possible fazing and a break down of the elements of the presented of the different buildings to present it for a request for Federal Funding here in the 2025 site. Motion Passes 3-0.
3/4	Boards and Commissions	(1) Appoint Taylor Watson to the Douglas County Library Board of Trustees for District 1. (2) Appoint Len Abruzzo to the Planning Commission for District 3. Motions pass 3-0.	Discussed at Admin.

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Date	**Topic**	**Motion/Direction**	**Notes**
3/4	HRCA Requests	**Motion #1** - Direct staff to convey the property referred to as planning area C of Wildcat Regional Park to HRCA with the provisions of a 3-year reverter clause whereby if the current plan that HRCA has proposed for developing of that park is not completed within that 3-year period the ownership would revert back to Douglas County. **Motion #2** - Direct staff to amend the HRPD for purposes of moving uses already provided in planning area E to proposed planning area L and proposed planning area K, as presented by HRCA, to allow the to deal with some of the issues on the Backcountry property next to Hwy 85 and to further protect the remaining land from future large-scale development. Motions pass 3-0.	The Board heard a request from the HRCA for the County to dedicate the property set aside for Wildcat Regional Park to the HRCA to develop their vision for the park land. They also heard a presentation from the HRCA related to the proposed development of the land and what that would include that would also allow them to address concerns about the existing use on the Backcountry property near Hwy 85.
3/4	Rezoning of County-Owned Parcels in Happy Canyon	Direct staff to proceed with the zone map change process. Passes 3-0.	Discussed at Admin.
3/4	Incentive Request - Flexential Corp	Direct staff to proceed with an Incentive Agreement with Flexential Corp, as presented, to be approved at the April 8 Business Meeting. Passes 3-0.	Discussed at Admin.
3/4	Incentive Request - Safran Defense & Space, Inc.	Direct staff to proceed with an Incentive Agreement with Safron Defense & Space, Inc., as presented, to be approved at the April 8 Business Meeting. Passes 3-0.	Discussed at Admin.
3/11	Ordinance Regulating Parking of Oversized Vehicles in Residential Areas	Direct Legal and Sheriff staff to move forward with an ordinance regulating oversized vehicles parking in residential neighborhoods, per the recommended ordinance presented. Passes 3-0	The Board has heard from many residents in communities where parking of large vehicles (semi-trucks and large RVs) has become a safety issue and the Sheriff's office has drafted changes to the existing Traffic and Parking Ordinance to further define and address these issues.
3/17	Agritourism Use Opportunities in Douglas County	Direct staff to develop the regulatory framework for agritourism in Douglas County, to include adopting, if not verbatim, the States agritourism definition. Passes 3-0.	Staff presented an outline of potential opportunities to expand the existing zoning regulations to permit additional uses not currently allowed. A lengthy discussion included the possible uses that staff identified and other ideas that could be included.
3/17	Process and Regulatory Streamlining	Direct staff to proceed with the options as presented and bring back any changes that result - with an amendment to make sure not abdicating any Board authority to staff and direct staff to bring back revisions consistent with that comment. Passes 3-0.	The Board was informed of ongoing process and regulatory streamlining efforts as well as additional streamlining potential staff is proposing. The focus is to reduce steps and requirements for the County's developers and builders for the purpose of eliminating or consolidating process steps to reduce costs and shorten timeframes for land use approvals. Ten initial options were identified and recommended by staff and discussed. Commissioners expressed support for staff's recommendations.

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3/17	Safran Defense & Space, Inc. Road Name Change Process	Direct staff to advance the request for approval at the April 8 Business Meeting. Passes 3-0	Safran Defense & Space, Inc. has contacted the County to change Compark Blvd to New Vernon Blvd. Staff is working with Safran to submit an application that describes the request, a letter of authorization from the property owner authorizing Safran, the lessee, to make the request on their behalf. The process will include sending the request out for referral and send courtesy notices to the 39 properties abutting Compark Blvd. and posting a notice on the property by March 25. The hearing to approve the request will be held April 8.
3/18	Cherokee Ranch Request	Direct staff to move forward on the request with Cherokee Ranch for Douglas County Board appointees that could be accepted into the Cherokee Ranch Board, as well as immediate action to the request from Cherokee Ranch for the $75,000.00 granting and then further action to determine budgeting decisions based on the discussion for the additional $500,000.00 request. Motion Passes 3-0.	Jeff Batten, the President of the Board of Cherokee Ranch and James Holmes, Executive Director and Chair, gave a presentation to the Commissioners for a request to bring up to date the estimates and the assessments for the Blunt House as well as the dairy farm, which they are envisioning to serve as an Education Center and to activate parts of the ranch that are not utilized at this time. The second part of the request is deferred structural maintenance at the Castle. Cherokee Ranch would like to create a long-term partnership with the County and offer a seat as a County Board Member as well as an appointee of the board member for board positions.
3/18	Zebulon Follow Up	Direct staff to proceed with Sterling Ranch Company on the Regional Sports Complex at Zebulon Phase One with the full Dome option, baseball option and 3rd NHL sized ice rink as well as two indoor basketball courts to include the miscellaneous building area as well as to come back with additional grading through the Douglas County optional parcel with an eye towards additional baseball fields and directing staff to proceed to the next step with Sterling Ranch Development Company and KT to get the project moving. Motion Passes 3-0.	Sam Herman, head of commercial real estate for from Sterling Ranch and Luke Taylor, KT Development updated the Board on a partnership for a youth-oriented Sports Complex with a piece of land outside of Sterling Ranch and has no contiguous homeowners. The Board went into executive session.
3/24	Boards and Commissions/Planning Commission	Appoint James Smallwood to the Douglas County Planning Commission for District 1. Passes 3-0.	Discussed at Admin.
3/24	Boards and Commissions/Water Commission	Reappoint Regular members: Roger Hudson, Harold Smethils, Sean Tonner, Donald Langley; and Alternates: Kurt Walker, Max Brooks. Passes 3-0.	Discussed at Admin.
3/24	Update on Entryway Signs	Staff directed to bring the design contract in the amount of $143,640 for the phase one signs, with slogan, to an upcoming Business Meeting. Passes 3-0.	Discussed at Admin - Staff presented two phases of entryway signs, as requested by the Board. First phase that will include smaller signs at roadway entry points in the County. Second phase will be the gateway signs located at the north and south end of I-25, estimated cost $1.5 million, will be discussed at a later time.

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Date	**Topic**	**Motion/Direction**	**Notes**
3/24	Federal Legislative Priorities	Prioritization of Congressionally Directed Spending requests submitted to our Senate delegation: (1) $2M for construction of law enforcement training facilities and a wildfire suppression heli-base at EVOC. (2) $3M for preconstruction and design costs for the Highway 85 widening between Sedalia and Castle Rock. (3) $1.5M for site development in advance of Heroes Hall construction. (4) $1M for construction of the biochar facility. Passes 3-0.	Discussed at Admin.
3/25	Douglas County School District Upda	Direct staff to work with the Superintendent and Board of Education on matters discussed in executive session. Passes 3-0.	Representatives of the School District and Board of Education joined the Commissioners and provided an overview of the data gathered to support and public process involved in making its decision to close three elementary schools in Highlands Ranch. The schools proposed to be closed are: Heritage Elementary, Saddle Ranch Elementary and Acres Green Elementary. Students from those schools will be moved to other elementaries in close proximity. The meeting then went into an executive session to discuss some school security issues.
4/1	Boards and Commissions/Parks Board	Appoint Lynn Moffett to the Parks Advisory Board for District 3. Passes 3-0.	Discussed at Admin.
4/14	Highland Heritage Park Baseball Field Conversion	Direct staff to proceed with restoring the two diamonds with dirt infields, backstops, and dugouts, and to plan for temporary fencing, as presented.	Staff provided an overview of what it would take to restore two baseball/softball diamonds at Highland Heritage Park that were previously removed due to a lack of use and a greater need for soccer fields. The decision to explore this was driven by the need for practice fields for local baseball and softball teams, especially considering the future synthetic fields at Zebulon Park. Initial cost estimates presented ranged from approximately $100,000 per field for basic dirt infields to $200,000 for a dirt field with full fencing and dugouts, and up to $780,000 for a synthetic infield option. Funding for the project will be identified by budget staff, potentially through redirecting funds from other projects or using cash-in-lieu arrangements. There was also discussion about potentially converting some of the remaining grass area in Highland Heritage Park into additional soccer fields to address any concerns from the soccer community that staff will evaluate and bring back to the Board.
4/15	Tall Tales Grant Reallocation Request	Approval to amend the scope of work and budget for Strong Communities Grant Award. Passes 3-0.	Discussed at Admin.
4/15	Castle Rock URA	Appoint George Teal to represent Douglas County on the Town of Castle Rock URA Board. Passes 3-0.	Discussed at Admin.
4/15	Boards & Commissions - CSBG Tripartite Board	Reappoint Erin White and Milocy Willeford. Passes 3-0	Discussed at Admin.

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Date	**Topic**	**Motion/Direction**	**Notes**
4/15	Boards & Commissions - Fair Board	Accept the recommendation of the Fair Board and reappoint Scott Candelaria, Phil Riesselman and Lora Talbert. Passes 3-0.	Discussed at Admin.
4/15	Boards & Commissions - Historic Preservation Board	Reappoint Jeffrey Popp and Mary O'Pry. Passes 3.0	Discussed at Admin.
4/21	Wellspring Community Update	Directed budget staff to examine the current mill levy allocation, explore the possibility of a request to Developmental Pathways, verify information, and schedule a follow-up meeting to discuss options for county involvement to support the expansion of Wellspring's services. Passes 3-0.	Wellspring Community presented their successful programs to the Douglas County Commissioners, including the Unity on Park affordable housing community for individuals with Intellectual and Developmental Disabilities (IDD) and their day program and work opportunities like the Castle Rock Collective and STARS cooperative. A significant issue is the growing waitlist for their day program due to limited space. Wellspring outlined their plan to acquire and renovate the Quality Inn to create "Unity on Wolfensberger," that would significantly increase their space and allow them to serve more participants. This project is part of a large capital campaign with an immediate need for funds to purchase the building. The Commissioners discussed possible ways to provide financial assistance to Wellspring, including adjusting the allocation to Developmental Pathways, without negatively impacting other services funded by the mill levy.
4/21	Castle View High School Funding Request for Field Lighting	The Board directed staff to include this project in their youth sports initiative planning process for consideration with other funding requests, seeking more information on community benefit and exploring how other school facilities could improve community access through county partnerships.	The request is for the multi-purpose field used for football, soccer, lacrosse, and track, but not baseball. While the Parks Advisory Board recommended against the funding (3-2) due to questions about the school district's recent bond, the district argued it would expand athletic programming, extend field usage, enhance community partnerships with youth programs like the Raptors, and potentially alleviate pressure on fairgrounds expansion. The cost was discussed, with figures ranging from $319,000 to $610,000. Potential funding sources included park sales tax, ARPA funds, and cash-in-lieu payments. Concerns were raised about community access, and some commissioners questioned the appropriateness of county funding for a school district project.
4/21	Single Family-Attached Residential Subdivision	Eliminate the duplicative SIP requirement for these types of subdivisions. Passes 3-0.	Staff presented a proposal for streamlining regulations for attached single-family residential subdivisions. The discussion on housing regulations centered on the inefficiency and added costs of requiring both a subdivision plat and a site improvement plan (SIP) for attached single-family homes on fee simple lots. Home builders argued this added significant time and expense, hindering the development of more affordable housing options, advocating for eliminating the redundant SIP step, as the platting process already covers many of the same aspects.

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4/28	Temporary Signs on County Owned Property – Continued	Direct staff to amend and renew the temporary sign pilot program based on the discussed changes, effective immediately for calendar year 2025, subject to annual review. Commissioners also directed staff to record their intent to utilize the program for the upcoming June special election. Passed 3-0.	The second item reviewed was the pilot program for temporary signs on county owned property, designed to provide nonpartisan free speech zones, particularly during election periods. Concerns included issues with trash, unsightliness, and ensuring equitable access and placement. Discussion was on potential amendments to the rules, limiting sign size (up to 32 sq ft per face), number of signs, timing for sign placement, and placement regulations, noting that the current code requires signs to be placed within 10 feet of property lines, which can lead to crowding; amending this to allow for greater spacing was suggested.
5/6	Happy Canyon Filing 4, Tracts F, G, and J Zone Map Change	Convert Tract F and Tract G to open space, advancing the process to the Planning Commission and then the Board for final approval. Tract J remained residential. Passed 3-0.	Staff introduced a request from the Happy Canyon Homeowners Association to rezone three tracts within the Happy Canyon subdivision from residential to open space conservation district. Referral comments were largely positive. The Engineering Department suggested leaving one small 1-foot-wide strip (Tract J) zoned residential, possibly for maintenance access and utility lines by the Town of Castle Rock. The other two parcels (Tract F and Tract G), received by the County through an old land dedication, were considered suitable for wildlife habitat and corridors.
5/6	Proposed Douglas County Zoning Resolution Amendments to Regulate Natural Medicine Facilities - Post-Referral Comments	Proceed to a Public Hearing regarding the proposed zoning amendments and post-referral comments. Passed 3-0.	The Board reviewed proposed Douglas County Zoning Resolution amendments to regulate natural medicine facilities, prompted by post-referral comments from over 500 recipients. Concerns centered on zoning regulations, separation distances, hours of operation, security, and crime. Larkspur requested increasing the municipal buffer to 3 miles from the proposed 1500 feet, though mapping indicated that even the 1500 ft buffer, combined with other separation requirements, would exclude most areas near Larkspur, leaving only limited industrial/commercial zones eligible. Citizen comments from HOAs and coalitions expressed concerns about potential criminal activity and negative impacts, advocating for the most restrictive regulations permitted. The County's objective is to implement the state statute in the most restrictive manner.

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Date	**Topic**	**Motion/Direction**	**Notes**
5/6	Douglas County Zoning Resolution - Proposed Accessory Dwelling Unit Regulations-Post Referral Comments	Direct staff to proceed with the proposed ADU regulations to the Planning Commission, then to the Board for a Public Hearing.	Staff reviewed with the Board the Douglas County Zoning Resolution accessory dwelling unit (ADU) regulations. This discussion acknowledged the state law (HB 24-1152) mandating ADUs in areas like the Highlands Ranch Census Designated Place by June 30th, noting the county's regulations would apply outside this state mandate in unincorporated, non-PD areas. A requirement for applicants to provide a water "will-serve" letter is already part of the building permit process. For detached ADUs in county-regulated zones, a minimum lot size of approximately half an acre was mentioned, and existing setback regulations will apply (e.g., 50 ft front, 25 ft side/rear for a 5-acre lot). The definition of a caretaker residence in A1 zones will be changed to ADU. The Board acknowledge the concerns raised by some residents (density, traffic, etc.) but believe the regulations are thoughtful and consistent with the principle of property rights, allowing residents to utilize their land within reason. They feel the referral comments did not present any "actual real stop signs." The cost of water tap fees was discussed, with an example from Castle Rock noting a separate tap fee was $23,000+ in 2018.
5/19	Community Services Updates - DCCF	Continue the Memorandum of Understanding with DCCF for another three-year term for administering the Philip S. Miller grant, as the initial pilot term is ending. Passes 3-0.	The Board received updates from the Douglas County Community Foundation; P. S. Miller MOU and the 2025 Grant Distributions; and Older Adult Initiative Funding.
5/19	Community Services Update - OAI	Approve the older adult initiative funding recommendations as presented by staff, to award contracts with the partner organizations outlined, and to hold an awards ceremony. Passes 3-0.	Same as above.
5/19	2025 Celebration Partnership Opportunities	Proceed with the projects, minus the Fall Fest in Parker, and reallocating the funds. Passes 3-0	Staff briefed the Board on various funding requests for community celebrations. The requests for fireworks funding discussed: Perry Park Metro Dist. - $20,000; Town of Parker - $17,500; Sterling Ranch - $5,000; Highlands Ranch - $35,740. These are in addition to the cost of two County events (Fair Drone Show and New Year's Eve Drone Show). The Parker request for its Fall Festival was declined because the County's New Year's Eve fireworks show is at the same location (Echo Stadium).
5/20	DA Budget Request Follow Up	***Motion #1*** – Support the request from the District Attorney for 12 additional FTEs and direct staff to have the DA contact Elbert and Lincoln counties to get their support. ***Motion #2*** - Approve two entry level Community Justice Service Officers requested by Scott Matson. Passes 3-0.	Executive Session – No Notes

MOTION & ACTION LOG			
Date	**Topic**	**Motion/Direction**	**Notes**
7/1	Cherokee Ranch and Castle Foundation MOU	Advance the request for $575,000 to a Business Meeting for final approval, with funding from Open Space and Historic Preservation sales tax. Passes 3-0.	This work session focused on the request for funding from the Cherokee Ranch and Castle Foundation (CRCF) in the amount of $575,000 and a proposed Memorandum of Understanding (MOU) that will detail how the funds will be allocated, funding sources, and other considerations as well as the County's representation on the CRCF. Who will be the designated representatives on the Board has not been decided at this time and the MOU will be approved at an upcoming Business Meeting.
7/1	Funding for Macanta Regional Park	Proceed with the funding and development of Macanta Regional Park using open space dollars and phased funding as outlined by staff. Passes 3-0.	This property is 498 acres and was dedicated to the County in 2007 as part of the Canyons Development and is located between the Canyons and Pradera residential developments. The project is proposed to be developed as a passive site, including trails and challenge stairs, and was previously submitted to the County for as a request for funding in the amount of $3.8m. Both the Parks Advisory Board and County Open Space Advisory Committee have reviewed the request and recommend funding with terms detailed.
7/15	Turkey Tracks Update	Direct staff to engage the U.S. Forest Service in a Special Use Permit for purposes of creating a shooting range at Turkey Tracks.	The Board was briefed on the status of the project and the challenges they have had getting the Forest Service approvals on every step. Grant funds have been awarded and will be available in 2026. Staff is recommending the County apply for a Special Use Permit from the Forest Service that will turn the project over to the County and the County will have authorization to finally build the Shooting Range that has been in process for 10 years.
7/15	Boards & Commissions - Fair Board	Appoint Patti Russell and Ryan Johson as Douglas County Fair Board of Directors. Passes 3-0.	Discussed at Admin.
7/15	Boards & Commissions - Planning Commission	Appoint Mark Witkiewicz to the position of Alternate for District 2 on the Douglas County Planning Commission. Passes 3-0	Discussed at Admin.
7/22	DCZR PD Amendment Process	Direct staff to push out for referral the changes to the DC Zoning Resolution with the further amendment proposed by Commissioner Van Winkle in the revised Section 1519.03. Passes 3-0.	Planning staff presented proposed amendments to streamline the PD Amendment process and align with State Statute. The changes discussed were: Pre-Submittal meeting requirement to layout the process upfront; optional initial staff review to avoid surprises; amend approval criteria to align with Statutes; eliminate mailing of courtesy notices and rely on referrals and HOA notifications; eliminate mail-published notice for administrative PD review for minor amendments with minimal impact; assign public hearing date for major PD amendment at closure of referral period rather than after referral period; eliminate PC hearing for major PD amendments and to directly to the Board of County Commissioners to align with Statue requirement; and eliminate request for posted hearing notice signs and rely instead on referral and newspaper notices. Commissioners requested minor modifications to the proposed changes that will be included when it goes out on referral.

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Date	**Topic**	**Motion/Direction**	**Notes**
7/22	Promotion of Agritourism Opportunities in Douglas County	Suspend any regulatory enforcement that would impair or impede the opportunities for agritourism to proceed pending additional information and documentation from the staff, pending completion of this project. Staff will bring requests to the Board for review and the Board can grant waivers and suspend enforcement for activities consistent with the agritourism intent, rather than catching resident in a violation during the legislative process. Passes 3-0.	The Board heard Planning's proposal to promote agritourism, aiming to simplify processes for property owners with the vision to leverage the County's agricultural heritage and provide opportunities for property owners to engage in agritourism, make agritourism more accessible and easier to understand for residents, and to align with state-level agritourism grant funding streams. Commissioners expressed strong support for the initiative and wanted to assure coordination with Historic Resources and Communications staff to reach target audiences.
7/29	Regulating Large Day-Care Homes	Bring forward a regulation amendment to clean up the zoning resolution. Passes 3-0.	Staff proposes to amend the zoning resolution to streamline both child an adult day-care facilities by aligning local zoning regulations with State law (HB21-1222) and facilitating the expansion of needed care options. The difference in child and adult day-care facility was discussed that is confusing under the current regulations.
8/5	Update from Castle Rock Water and Parker Water	Enter into an Executive Session to discuss matters potentially subject to negotiation. Passes 3-0.	Representatives from Parker and Castle Rock briefed the Board on the Sedalia lift station and wastewater project, a vital initiative for water and wastewater management, encountered significant financial hurdles when its cost estimate at the 30% design completion phase indicated a potential rise to $18.8 million. This estimate presented a substantial increase from the $14 million ARPA funding initially available, creating a possible funding gap of up to $4.8 million. To address this, Castle Rock Water proactively proposed an amendment to their intergovernmental agreement with Douglas County, offering to cover this funding gap up to $4.8 million in additional funding if necessary for the project's successful completion.
8/5	SCFD Funding Recommendations	Certify the funding plan for 2025 SCFD grant funds. Passes 2-1, Commissioner Laydon a No.	This was a follow up discussion on the Cultural Council's recommendations for SCFD grant funding, having been provided with additional details, including the number of Douglas County residents served by each applicant. As a result of past feedback from the board and agreement from other jurisdictions, a significant action taken for future funding cycles is the modification of the scoring rubric to give higher weighted scores to an organization's impact and the number of residents served. The board also plans to actively encourage Douglas County-based organizations serving more residents to request greater amounts of funding in the future and will work with SCFD to reach out to new eligible organizations within the county.
8/5	Boards and Commissions Discussion	Commissioners agreed to appoint Greg Ochs to the Open Space Advisory Committee, Patrick Neville to fill Commissioner Van Winkle's Alternate position on the Board of Health, and the appointment of Commissioner Teal as the Commissioner Member and Commissioner Laydon as a Resident Member to the Board of Cherokee Ranch and Castle. Passed 3.0	Discussed at Admin - These Board positions are required by Statute to be appointed by Resolution and will be approved at an upcoming Business Meeting.

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Date	**Topic**	**Motion/Direction**	**Notes**
8/12	Child Care Tax Incentive	Direct staff to prepare and bring back to the Board a resolution establishing a childcare property tax incentive program with the 75%/25% distribution discussed. The Resolution will be formally approved at an upcoming Business Meeting.	The Board discussed a proposed childcare property tax incentive program for Douglas County, developed under Senate Bill 2024-002, to address the critical shortage and high cost of childcare, particularly for infants and toddlers, and to support the local workforce. Senate Bill 2024-002 empowers counties to offer property tax credit or rebate and staff is recommending a rebate structured program for ease of implementation. The program proposes a property tax rebate structure for qualifying childcare providers with a base 75% rebate and an additional 25% for those serving infants and toddlers. The estimated fiscal impact is $800,000 annually, impacting 58 commercial and numerous residential providers. The Commissioners expressed strong support for the program.
8/25	High Line Canal Conservancy Update	**Motion #1** – Work with High Line Canal Conservancy on the Origin Trailhead to firm up the agreement for the County's contribution of $450,000. **Motion #2** – Directed staff to proceed with pursing a feasibility study on the Plum Creek Gap project to include all options and grant opportunities.	Representatives of the High Line Canal Conservancy attended the meeting and provided an overview of the role of the Conservancy. They also presented information on two projects related to the portion of the Canal in Douglas County; the Origin Trailhead and the Plum Creek Gap. Discussion included what the projects will entail and the associated costs that the Conservancy was asking for County support for.
8/25	DCCF Heroes Gala Funding Request	The Commissioners expressed support for the matching funds in the amount of $200,000 that will be submitted for formal approval at an upcoming Business Meeting.	A request for a $200,000 match for the third annual Heroes Gala was discussed. DCCF also requested a reallocation of the $200,000 funding – $100,000 going directly to the Community Emergency Relief Fund (CERF) and $100,000 be included in the amount to be earmarked for community grants to non-profits. Discussions included the continuing partnership between the County and DCCF; reasoning for the change in funding allocation; examples of DCCF success with mentoring and assisting non-profits to operate effectively; fundraising challenges and strategy.
9/8	DRCOG Request for Letter of Support for Economic Development District (EDD)	Proceed with drafting documents for DRCOG's EDD designation that will include a Letter of Support and Resolution to be approved at the next Business Meeting. Passes 3.0.	DRCOG is pursuing designation as an Economic Development District (EDD) by the Economic Development Administration (EDA). This designation would make DRCOG eligible for grant funding from the EDA to support technical assistance, outreach and engagement by DRCOG staff to support economic development efforts for the region. There is no cost to the County for this. DRCOG is requesting each county proposed to be included in the EDD to provide a letter of support for its designation and for approval of a resolution endorsing inclusion in the DRCOG EDD.
9/8	Fairgrounds, Business Model Adjustment	Authorize five (5) FTEs and direct staff to develop policy consistent with the Board's decisions regarding Fairgrounds use. Passes 3-0.	The Board discussed a proposal from staff, following a request to prioritize larger events that drive greater economic impact in the area and to reposition the fairgrounds as a premier venue rather than just the most affordable option. Discussion included changes to the application and booking processes, rental rates, staffing needs, non-profit discounts, power infrastructure improvements needed, and corporate sponsorships.

MOTION & ACTION LOG			
Date	**Topic**	**Motion/Direction**	**Notes**
9/23	State Strategic Growth Legislation – Required Reporting Consideration Follow Up	Staff was directed to submit the reports, and staff will work with the Housing Partnership to complete a Housing Action Plan to identify gaps in units required under the current legislation by the January 2028 deadline.	This is a follow up to the August 12 work session to provide the reports required for HB24-1153, Accessory Dwelling Units (ADUs) and HB24-1313, Housing in Transit-Oriented Communities (TOC). In addition, the Board requested an assessment of general compliance with the Legislation was requested and an overview was provided.
9/23	Boards and Commissions Discussion	Designation of Commissioner Van Winkle to the CCI Legislative Committee. **Motion #1** - Appoint Charisa Smaldone to Parks Board – District 1. Passes 3-0**. Motion #2** - Appoint Mark Hampton to Planning Commission – District 2 and Ed Kubly District 1. Passes 3-0 **. Motion #3** - Reappoint Zach McKinney and Ted Vail to the Library District Board of Trustees. Passes 3-0.	**TESSA Board appointment** – Commissioner Laydon nominated but wants confirmation of whether a proxy is allowed, due to his limited availability to serve. Staff will follow up. **Upcoming vacancy review** – Staff will meet one-on-one with Commissioners regarding potential appointments of incumbents. Commissioners requested attendance records of incumbents. **Library District** – solicit candidates in October for upcoming vacancy in January – Suzanne Buckholder not seeking reappointment. **Parks Board** – have District 1 candidate, Kristy Thomas, reach out to Commissioner Laydon and conduct more background review for discussion next week.
9/23	Updated Project Documents for Funding Request from Castle View High School for Purchase and Installation of Field Lights	Approve funding the football stadium lighting at Castle View High School in the amount of $336,769 at the urging of residents. Passes 3-0.	Staff presented a comprehensive analysis of the funding request for the installation of field lights at Castle View High School and the quote for the one-time request of $336,769. Discussion included the merits of the project, strategic alignment, and addressed the potential precedent with this funding to the School District. Support for the funding has come primarily from numerous community members because of the lack sports fields, in addition to the potential loss of fields located at the Fairgrounds property as the Fairgrounds Master Plan progresses. Lighting the fields is expected to add approximately 3 hours of usable field time on weekdays as well as expanded weekend availability. The School District stated that no future requests for lighting other high school fields would be made and they assume all ongoing operational and maintenance costs, estimated at $40,000 annually.
10/7	Fairgrounds Business Model Adjustment Discussion	Direct staff to bring the proposed Fairgrounds Business Model adjustment to an upcoming Business Meeting for final approval. Passes 3-0.	The Board was provided information on the proposed adjustment to the Fairgrounds Business Model, centered on a new booking policy to attract larger events that will serve as economic drivers for the County. A lengthy discussion was had that included a tiered system with categories by size and the pros and cons of this change.
10/7	Budget – 2026 Capital Improvements Projects	Suspend the Program pending an updated policy to increase cleaning requirements and a tiered structure based on roadway needs. Passes 3-0.	Staff presented an overview of upcoming public works projects, cost allocations for 2026 and long-term strategy for certain projects, funding options, and identified priorities. One project in particular, Adopt-A-Road was called out by the Commissioners with concerns that the program's requirement of only two cleanups per year offers limited benefit to the County.

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10/14	School Security	Direct County staff to draft a specific plan to present to the DCSD with a 50% match for security needs. Passes 3-0.	Action taken at 10/14 Business Meeting - Commissioner Comments
10/14	DCSO Personnel Matters - Exec Session	Direct staff to explore retirement healthcare plans for the sheriff's department, based on input from the sheriff and undersheriff. Passes 3-0.	The motion was supported as a way to address long-term funding needs in justice and public safety. A friendly amendment set the delivery deadline for the staff's report to the end of the first quarter.
10/14	Boards and Commissions- Planning Commission	The Board appointed Michael McCormick as the District 3 Alternate to the Planning Commission. Passes 2-0.	