

WATCHER NAME	
LOCATION	
DATE & TIME	

DOCUMENT CHECKLIST (Watcher Contact initials each item):

- _____ Certificate of Appointment & Oath of Watcher (KEEP THIS APPOINTMENT FORM)
- _____ Certificate of Completion for online SOS Watcher Training (RETURN THIS CERTIFICATE TO WATCHER)

WATCHER & FACILITY POLICIES (Watcher initials each item):

- _____ Watchers must complete the check-in process with a Watcher Contact and receive a lanyard upon arrival at the facility, wear the lanyard at all times, and return the lanyard and sign out when leaving the facility.
- _____ Watchers must always be escorted by a Watcher Contact and remain in areas designated by Elections staff. In VSPCs, Watchers must remain at least six feet from voting booths when voters are present and voting.
- _____ Watchers must direct all questions to their designated Watcher Contact and are not permitted to communicate with any other election judges who are on duty. This includes casual conversation, noises, gestures, or statements that are audible to or directed at judges.
- _____ Watchers must not touch, disrupt, or interfere in any way with voter or election activities, equipment, materials, or processes.
- _____ Watchers may carry a mobile phone in silent mode, which can be used to send or receive text messages when no personally identifiable information is within view. Phone calls may only be placed or received outside of the election area.
- _____ The use of cameras and recording devices, including smart watches and smart glasses, is not permitted.
- _____ Douglas County Elections: Watchers are not permitted to carry personal items like purses, briefcases, backpacks, or bags of any kind in this secure government facility and are welcome to return to their vehicle to store items.
- _____ Voter Service and Polling Center (VSPC): Watchers are not permitted to carry personal items that cannot be stored on their person and are welcome to return to their vehicle to store items.
- _____ It is unlawful to carry a firearm within 100 feet of any central count facility, polling center, or ballot drop box while any election administration or voting activity is occurring. (C.R.S. 1-13-724, SB24-131)

Violation of any of these Watcher & Facility Policies will result in removal from the facility.